



Talbot County Free Library Request for Reconsideration of Library Materials

The Board of Trustees for Talbot County Free Library has established a collection development policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the library director at **100 West Dover Street, Easton, MD, 21601**.

Feel free to include additional relevant information with your completed form. We appreciate your concern, and will endeavor to provide a written response within 30 working days.

Contact Information

Name _____

Phone _____

Email _____

Mailing Address _____

City _____ State _____ Zip _____

Name of organization you represent (if applicable): _____

Resource

Title _____

Author or Creator _____

Publisher, Edition, or Identifying Details _____

Type of Material: Book Audio Recording DVD or Movie eBook or other Electronic Resource

Magazine Newspaper Other (specify) _____

What brought this resource to your attention?

Have you examined the entire resource? If not, what part(s) did you review?

Form Continues on Next Page.

What concerns you about this resource and why? Please give specific examples.

Are there other resources you would suggest including in our collection to provide additional information and/or viewpoints on this topic?

What action(s) do you request the library consider taking with regard to this material?

- Please check to indicate that you have read our Collection Development Policy, which is available on the library website or by request at either branch, and provides context for our reconsideration of the materials.

Signature: _____ Date: _____

--- Staff Use Only Below ---

Date Received: _____ Staff Initials: _____